Dear Tenant:

In the event of an emergency evacuation of the building, first responders need to know if there is anyone who cannot safely exit the building via the stairs. This could include those individuals who use a wheelchair or walker or whose mobility is either permanently or temporarily limited, for example, due to arthritis, joint replacement, surgery, pregnancy, etc. During an evacuation, these employees should wait in the stairwell landing area for assistance.

If you have any employees who may need such assistance, complete the form below and update it periodically as necessary. Do not provide any personal medical data or details! This information will only be provided to first responders in the event of an emergency.

- - - TENANTS REQUIRING ASSISTANCE IN AN EMERGENCY EVACUATION - - -

Employee Name	Suite #	Floor

_____

Tenant / Business Name and Address

_____ _____

Signature of Authorized Tenant Contact **Date**

- - - PLEASE COMPLETE THIS FORM AND EMAIL TO JANELLE.WESTBROOK@AM.JLL.COM - - -